**NON-TENURE TRACK PROMOTION CURRICULUM VITAE**

**OF**

**[NAME and DEPARTMENT]**

(Candidate’s C.V. should follow the format outlined below. Where there is no reference, indicate by N/A)

EDUCATION (List most recent degree first)

Degree Institution Field Date

FULL-TIME ACADEMIC EXPERIENCE (list most recent first)

Institution Rank Field Dates (Month &Year)

PART-TIME ACADEMIC EXPERIENCE (list most recent first)

Institution Rank Field Dates (Month & Year)

NON-ACADEMIC EXPERIENCE

Place of Employment Title Dates

EMPLOYMENT RECORD AT FIU

Rank Dates

TEACHING AWARDS AND RECOGNITIONS—provide full information and dates.

FUNDED PEDAGOGIC PROJECTS—list all investigators including the title of project, the funding agency [if the funding is a subcontract, from what organization], project dates, and amount of funding [when there are co-PIs on an award, give the portion of the total award coming to the candidate].

PUBLICATIONS—list pedagogic publications first and any disciplinary publications subsequently (listing most recent first). Within these categories list publications in the following order: books, articles, proceedings, chapters in books, government reports, monographs, and book reviews. Provide complete bibliographical references for each. Include only items already in print or accepted for publication. For items accepted but not yet published, indicate “in press” and number of typewritten pages, single or double-spaced. If publication is co-authored, all authors must be listed as they appear in the publication—i.e., same order. If any students are co-authors, indicate by underlining the names of the students. If sole authored, author’s name must be given. Indicate by “NPR” any publications that were not peer reviewed.

PRESENTED PAPERS, AND LECTURES—list pedagogic presentations first and any disciplinary presentations subsequently listing most recent first list (include title, date, and venue where presented).

OTHER SCHOLARLY AND CREATIVE WORK—list other publications, creative work, funded research, patents, etc. Provide complete references, grant agency information, etc. for each.

OFFICES HELD IN PROFESSIONAL SOCIETIES—provide full information and dates.

UNIVERSITY AND PROFESSIONAL SERVICE—provide and dates.

COURSES TAUGHT AT FIU: provide list of all courses taught at FIU (listing most recent first—for promotion to University Instructor/Lecturer list only the courses taught since promotion to Senior Instructor/Lecturer).