## MEMORANDUM

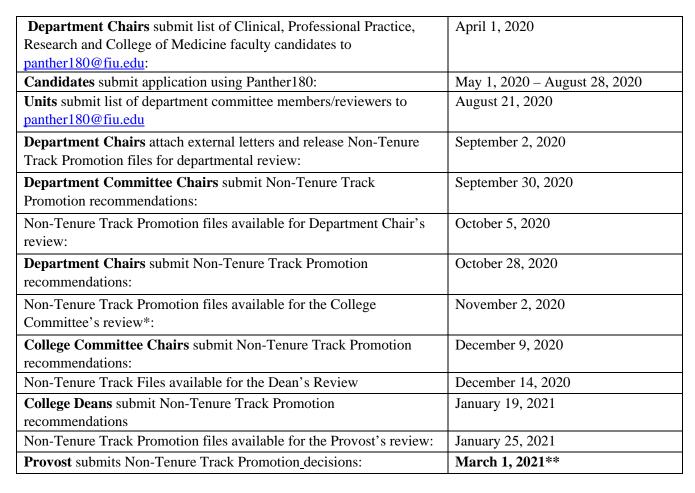
TO: Deans and Chairs

FROM: Office of the Provost

DATE: February 5, 2020

SUBJECT: 2020-2021 Non-Tenure Track Promotion Schedule

The schedule for the 2020-2021 Non-Tenure Track Promotion process is outlined below:



Candidates and reviewers will access applications using Panther180 and will login with their FIU MyAccounts credentials. Once a letter of evaluation is submitted, the candidate has 5 calendar days to submit a rebuttal (should they choose to do so). These five days are automatically allocated and cannot be bypassed once the process has been initiated. Once five days have passed since the submission of the letter, the file will then progress to the next stage of review. Please note that all submission deadlines should be followed unless otherwise communicated.

\*If Promotion Process does not include the college committee, the file will proceed to the Dean's review after the Department Chair review.

\*\*Date is subject to change depending on the volume of applications.

