

TOP Observation Form – UCSF Academy of Medical Educators

Clinical

NAME: _____ OBSERVER: _____

TOPIC: _____

FOCUS OF OBSERVATION (discuss w/ teacher in advance): _____

LEARNING CLIMATE	OBSERVATIONS
Made trainee comfortable asking questions (e.g., encouraged, listened to carefully, and answered)	
Allowed trainees to present without frequent interruptions	
Expressed respect for trainees and treated kindly (e.g., using names)	
Demonstrated enthusiasm for teaching	
Demonstrated enthusiasm for clinical work	
Maintained trainee attention	
Used humor / anecdotes appropriately	

CONTROL OF SESSION	OBSERVATIONS
Managed time well	

SKILLS ASSESSMENT	OBSERVATIONS
Asked trainee to demonstrate physical exam skill	
Asked trainee to demonstrate history-taking	
Observed trainee doing a procedure	

Observation form adapted and modified by The Haile T. Debas Academy of Medical Educators at UCSF from work done by Kelley Skeff and others from the Stanford Faculty Development Course and by David Irby, UCSF.

CRITICAL THINKING and RETENTION & UNDERSTANDING	OBSERVATIONS
Asked for differential diagnosis	
Asked for commitment re: diagnosis and plan	
Asked probing questions	
Rephrased difficult questions	
Provided didactic teaching / overview of key concepts or general rules	
Provided reasoning/justification when changing trainee plans	
Used whiteboard, computer, or other visual aid	

FEEDBACK	OBSERVATIONS
Provided corrective feedback	
Provided positive feedback	
Explained why trainee was correct or incorrect	
Offered suggestions for improvement	

SELF-DIRECTED LEARNING	OBSERVATIONS
Specifically directed trainee to pursue outside reading	
Motivated trainee to pursue outside reading	

DEBRIEF

1. SELF-ASSESSMENT BY TEACHER FIRST.
2. OBSERVER'S ASSESSMENT OF TEACHER'S STRENGTHS AND ANY RECOMMENDATIONS

STRENGTHS	RECOMMENDATIONS