

Policy #: 004.002
Policy Title: Electronic or Written Information Provided to Applicants
Sponsor: David Brown, MD; DIO
Approved by: Graduate Medical Education Committee

Purpose

Florida International University (FIU) seeks to provide the terms, conditions, and benefits of appointment to its Accreditation Council of Graduate Medical Education's (ACGME)-accredited programs, either in effect at the time of interview or that will be in effect at the time of his or her eventual appointment.

This policy addresses ACGME Institutional Requirement *IV.B.3. An applicant invited to interview for a resident/fellow position must be informed, in writing or by electronic means, of the terms, conditions, and benefits of appointment to the ACGME-accredited program, either in effect at the time of the interview or that will be in effect at the time of the applicant's eventual appointments. IV.B.3.a).(1) stipends, benefits, vacation, leaves of absence, professional liability coverage, and disability insurance accessible to residents/fellows; and, IV.B.3.a).(2) health insurance accessible to residents/fellows and their eligible dependents.*

Definitions

Applicant: An MD or DO invited to interview with FIU's ACGME-accredited programs.

Background

The ACGME requires that applicants must be informed of the financial support, vacations, parental, sick, and other leaves of absence, and professional liability, hospitalization, health, disability, and other insurance available to trainees and their eligible dependents.

Policy

Applicants will be provided terms, conditions, and benefits of the following, in electronic or written format, at the time he or she interviews for a position in FIU's ACGME-accredited programs:

1. Financial support
2. Vacations
 - a. Sick
 - b. Parental
 - c. Other leaves of absence
3. Professional liability available to trainees and their eligible dependents.
4. Health insurance, including hospitalization, available to trainees and their eligible dependents.
5. Disability insurance available to trainees and their eligible dependents.

Electronic

All applicants are made aware of and have access to FIU HWCOM policies and procedures on the [FIU HWCOM GME Website](#). Program-specific information detailing financial support; vacations, parental, sick, and other leaves of absence; and professional liability, hospitalization, health, disability and other insurance accessible to trainees and their eligible dependents is provided through the FIU HWCOM GME webpage.

Related Policies

Trainee: Agreement of Appointment/Contract, Professional Liability Insurance, Health and Disability Insurance, Vacation and Leaves of Absence, and Trainee Services

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