

**Policy: Student Workload during Academic Year 3 and 4**

<b>INITIAL EFFECTIVE DATE:</b>  July 2012	<b>LAST REVISION DATE:</b>  June 2025	<b>RESPONSIBLE DIVISION/DEPARTMENT/COMMITTEE</b> <ul style="list-style-type: none"> <li>• Curriculum Committee <ul style="list-style-type: none"> <li>○ Clinical Education Committee</li> </ul> </li> </ul>
---	---	---

<b>POLICY STATEMENT</b>
<p>It is the policy of the Herbert Wertheim College of Medicine to ensure appropriate balance between formal teaching and service. The HWCOM policy is modeled after the Accreditation Council for Graduate Medical Education (ACGME) guidelines for residents. All medical students rotating through clerkships, electives, selectives, and subinternships are required to comply with these HWCOM limitations on duty hours: Duty hours must be limited to 80 hours per week, averaged over a four-week period and inclusive of all in-house call activities. Continuous on-site duty, including in-house call, must not exceed 24 consecutive hours. In-house call must be no more than once every three nights, averaged over four weeks. Students may remain on duty for up to six additional hours to participate in didactic activities, transfer care of patients, conduct outpatient clinics, and maintain continuity of medical and surgical care. Students must be provided with one day in seven free from all educational and clinical responsibilities, averaged over a four-week period and inclusive of call. Students must be provided adequate time for rest and personal activities. This must optimally be a ten-hour time period between all daily duty periods and after in-house call.</p>

<b>SCOPE</b>
<p>This policy applies to students in Academic Years 3 and 4.</p>

<b>REASON FOR POLICY</b>
<p>This policy covers the student workload during Academic Year 3 and Academic Year 4.</p>

<b>DEFINITIONS</b>	
<b>TERM</b>	<b>DEFINITIONS</b>

**RESPONSIBLE PARTIES**

Clinical Education Subcommittee

**RELATED RESOURCES**

LCME 8.8

**CONTACTS**

Questions about this procedure should be directed towards the Associate Dean for Curriculum and Medical Education, Office of Medical Education

**POLICY HISTORY**

**Initial Effective Date:** July 2012

**Review Dates** (*review performed, no updates*):

**Revision Dates** (*updates made to document*): November 2024, June 2025

**Comments on Revision** (*if applicable*):

**Procedure: Student Workload during Academic Year 3 and 4**

INITIAL EFFECTIVE DATE:	LAST REVISION DATE:	RESPONSIBLE DIVISION/DEPARTMENT/COMMITTEE
July 2012	June 2025	<ul style="list-style-type: none"><li>Curriculum Committee<ul style="list-style-type: none"><li>Clinical Education Committee</li></ul></li></ul>

**PROCEDURE STATEMENT**