

Policy: Grading for Out of Phase AY3 Students

INITIAL EFFECTIVE DATE: February 2020	LAST REVISION DATE: June 2025	RESPONSIBLE DIVISION/DEPARTMENT/COMMITTEE <ul style="list-style-type: none"> • Curriculum Committee <ul style="list-style-type: none"> ○ Clinical Education Committee
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POLICY STATEMENT
<p>Students who are out of phase in their clerkship year should have their NBME "raw scores" converted using the quarter of the Academic Year Norms that corresponds to where they are in their own individualized course year. Additionally, if an out-of-phase student is completing a clerkship with a different class year of students than his/her primary cohort, the Academic Years Norms for the class currently completing the clerkship are used.</p>

SCOPE
<p>This policy applies to students in Academic Year 3.</p>

REASON FOR POLICY
<p>This policy covers grading for out of phase students in Academic Year 3.</p>

DEFINITIONS	
TERM	DEFINITIONS

RESPONSIBLE PARTIES
Clinical Education Subcommittee Clerkship Directors

RELATED RESOURCES

CONTACTS

Questions about this procedure should be directed towards the Associate Dean for Curriculum and Medical Education, Office of Medical Education.

POLICY HISTORY

Initial Effective Date: February 2020
Review Dates (*review performed, no updates*):
Revision Dates (*updates made to document*): June 2025
Comments on Revision (*if applicable*):

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PROCEDURE STATEMENT