

# MEMORANDUM



TO: Deans and Chairs  
 FROM: Office of the Provost  
 DATE: February 23, 2021  
 SUBJECT: 2021-2022 Tenure and Promotion Schedule

The schedule for the 2021-2022 Tenure and Promotion process is outlined below:

List of eligible faculty for tenure and promotion in 2021-2022 e-mailed to chairs and deans:	February 24, 2021
<b>Department Chairs</b> submit list of promotion only candidates to <a href="mailto:panther180@fiu.edu">panther180@fiu.edu</a> :	March 8, 2021
<b>Units</b> send external review request letters:	March 15, 2021
<b>Candidates</b> submit application using Panther180:	March 17, 2021 – August 27, 2021
Units send external review packages:	April 15, 2021
Units submit list of department committee members and/or department reviewers to <a href="mailto:panther180@fiu.edu">panther180@fiu.edu</a> :	August 20, 2021
<b>Department Chairs</b> attach external letters and release tenure and promotion files for departmental review:	September 1, 2021
<b>Department Committee Chairs</b> submit tenure and promotion recommendations:	October 4, 2021
<u>Tenure and promotion</u> files available for Department Chair’s review:	October 10, 2021
Units submit list of college committee members and/or college reviewers to <a href="mailto:panther180@fiu.edu">panther180@fiu.edu</a> :	October 28, 2021
<b>Department Chairs</b> submit tenure and promotion recommendations:	November 1, 2021
Tenure and promotion files available for the College Committee’s review:	November 5, 2021
<b>College Committee chairs</b> submit tenure and promotion recommendations:	December 1, 2021
Tenure and promotion files available for the College Dean’s review:	December 7, 2021
<b>Deans</b> submit tenure and promotion recommendations:	January 18, 2022
Tenure and promotion files available for the Provost’s review:	January 24, 2022
<b>Provost</b> submits tenure and promotion recommendations:	<b>April 4, 2022*</b>
Tenure and promotion files available for the President’s review:	April 10, 2022*
<b>President</b> submits tenure and promotion recommendations:	<b>April 25, 2022*</b>

<b>Provost</b> submits promotion only recommendations:	<b>May 2, 2022*</b>
Promotion only files available for the President's review:	May 8, 2022
<b>President</b> submits promotion only recommendations:	<b>June 1, 2022*</b>
<b>Board of Trustees</b> submits tenure decisions:	June, 2022 (TBD)

Candidates and reviewers will access applications using Panther180 and will login with their FIU MyAccounts credentials. Once a letter of evaluation is submitted, the candidate has 5 calendar days to submit a rebuttal (should they choose to do so). These five days are automatically allocated and cannot be bypassed once the process has been initiated. Once five days have passed since the submission of the letter, the file will then progress to the next stage of review. Please note that all submission deadlines should be followed unless otherwise communicated.

**\*Date is subject to change depending on the volume of applications.**