

MEMORANDUM



TO: Deans and Chairs

FROM: Office of the Provost

DATE: February 23, 2021

SUBJECT: 2021-2022 Non-Tenure Track Promotion Schedule

The schedule for the 2021-2022 Non-Tenure Track Promotion process is outlined below:

List of eligible faculty for Non-Tenure Track Promotion in 2021-2022 e-mailed to chairs and deans:	March 1, 2021
Department Chairs submit list of non-tenure track promotion candidates to panther180@fiu.edu :	April 1, 2021
Candidates submit application using Panther180:	May 5, 2021 – August 27, 2021
Units submit names of department committee chairs to panther180@fiu.edu	August 20, 2022
Department Chairs release Non-Tenure Track Promotion files for departmental review:	September 1, 2021
Department Committee Chairs submit Non-Tenure Track Promotion recommendations:	September 30, 2021
Non-Tenure Track Promotion files available for Department Chair's review:	October 6, 2021
Department Chairs submit Non-Tenure Track Promotion recommendations:	October 28, 2021
Non-Tenure Track Promotion files available for the College Committee's review*:	November 3, 2021
College Committee Chairs submit Non-Tenure Track Promotion recommendations*:	December 8, 2021
Non-Tenure Track Promotion files available for the College Dean's review:	December 13, 2021
Deans submit Non-Tenure Track Promotion recommendations:	January 18, 2022
Non-Tenure Track Promotion files available for the Provost's review:	January 24, 2022
Provost submits Non-Tenure Track Promotion decisions:	March 1, 2022**

Candidates and reviewers will access applications using Panther180 and will login with their FIU MyAccounts credentials. Once a letter of evaluation is submitted, the candidate has 5 calendar days to submit a rebuttal (should they choose to do so). These five days are automatically allocated and cannot be bypassed once the process has been initiated. Once five days have passed since the submission of the letter, the file will then progress to the next stage of review. Please note that all submission deadlines should be followed unless otherwise communicated.

***If applicable, based on department/unit guidelines**

****Date is subject to change depending on the volume of applications.**